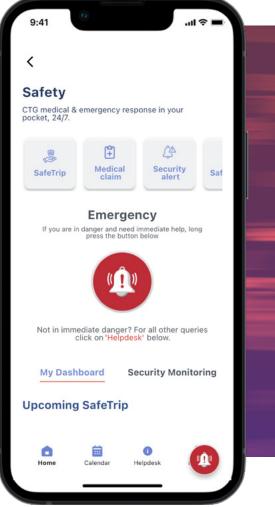
# *Tayo [tay-oh]* Meaning: us/we/together

The Tayo app is how we support and protect our staff in the field, built by CTG, specialists in humanitarian staffing







## TAYO'S DUTY OF CARE CAPABILITIES

Tayo is HR software that is specifically designed for teams operating in fragile and conflict-affected regions. It's how we support and manage our staff in the field. Our Duty of Care features are an important element of Tayo, minimising risk for our staff in the field.

Through Tayo, staff can stay connected to CTG and receive support no matter where they are located. Tayo's Duty of Care features help us to achieve a critical goal: *keeping our staff safe*.



### THE DUTY OF CARE FEATURES INCLUDE:

#### **1** PANIC ALARM

A life-saving function that can be accessed from any screen of the Tayo mobile app. Simply long-press the panic button, and the app will instantly send your GPS location and notify our Risk Management team. This feature helps staff feel safe and confident knowing emergency support is only a button press away.

#### 2 SAFETRIP

This allows staff to record all their workrelated movement requests. Manage and track your upcoming SafeTrips on the safety dashboard of the mobile app, allowing the CTG Field Security Officer (FSO) to approve and identify the movement risk category of your travel request and assign a warden for your safety during travel.

#### **3 MEDICAL CLAIMS MANAGEMENT**

Submitting medical claims is a simple process when submitted through the mobile app. Attach receipts quickly and easily from your device's camera/gallery, for a hassle-free claims process.

#### **4** SECURITY ALERTS

Tayo has a comprehensive security alert system that includes a safety check feature, staff response, and crisis response monitoring. The CTG FSO can activate a security alert to check the staff's status during an emergency or security-related incident. Upon receiving the security alert, staff can respond to confirm that they are safe or require assistance during an emergency. The CTG FSO can monitor the staff response per emergency/incident, ensuring a safe and efficient response.



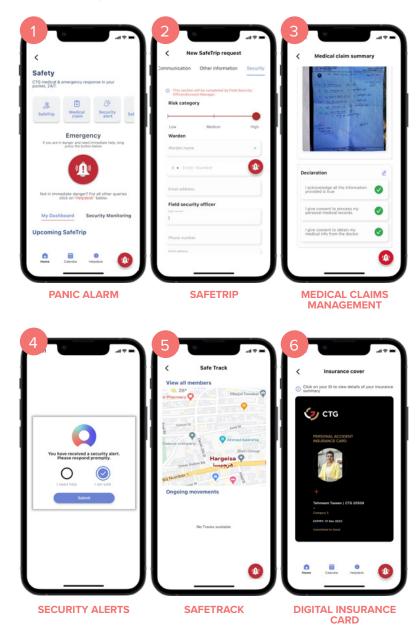
#### 5 SAFETRACK

This allows the security teams to communicate with staff and monitor their location and any threats that might affect them, provided they allow access to location tracking on their mobile device.\*

WE RECOMMEND CTG STAFF ALLOW ACCESS TO LOCATION TRACKING ON THE MOBILE APP TO ALLOW THE CTG GLOBAL RESPONSE CENTRE TO SUPPORT YOU BETTER.

#### **6** DIGITAL INSURANCE CARD

Have your insurance details at hand wherever you go. A quick tap on the digital insurance card will give you all the details of your personal accident insurance cover.



\*This feature is only accessible by the CTG Global Response Centre.